

UNIVERSITY OF LAGOS, NIGERIA PREQUALIFICATION TO TENDER

The University of Lagos a Federal tertiary Institution established by the University of Lagos Act, 1967 (as amended) CAP U9 Laws of the federal Republic of Nigeria, 2004 end having its main Campus at Akoka. Yaba, Lagos. Nigeria is desirous of embarking on the proposed project to be procured using fund from Tertiary Education Trust Fund (Tetfund). Interested and reputable bidders are hereby invited to participate in the tender exercise for the project described hereunder.

S/N	PROJECT	CONTRACT NO.	SCOPE	SOURCE OF FUNDS
1	Construction of Clinical Skill Laboratory Building at College of Medicine.	UI/PC/TETF/25	This is a reinforced concrete framed four (4) floor building comprising laboratories, lecture rooms and offices complex with all necessary ancillary facilities	TETFUND

ELIGIBILITY REQUIREMENTS

Bidders are mandated to submit the documents listed hereunder as same shall comprise the technical documents:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC), including Form CAC2 and CAC 7;
- (b) A Sworn Affidavit certifying as follows:

The company is not in receivership, insolvency or bankruptcy.

The company does not have any director who has been convicted by any court in Nigeria and any other country for criminal offences in relation to fraud or financial impropriety.

That no officer of the University of Lagos or BPP is a former or present director or shareholder of the company.

That all Information presented in the documents am true and correct in all particulars

- (c) Evidence of Company Audited Accounts for the last three (3) years (2015,2016 and 2017) duly signed and stamped by a professional accounting audit firm and signed by the Client;
- (d) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2015 2016 and 2017) valid till 31 December, 2018;
- (e) Evidence of current Pension Clearance Certificate issued by the National Pension Commission (PENCOM) valid till December 31 2018;
- (f) Evidence of Industrial Training Fund (I.T.F.) Certificate of Compliance valid till December 31, 2018;
- (g) Evidence of Nigeria Social Insurance Fund (NSITF) Clearance Certificate valid till December 31, 2018;
- (h) Company's Profile with the Curriculum Vitae of key staff to be deployed for the projects stating their designation, qualification and years of experience (copy of certificates are to be attached).

The following are the minimum requirements for the technical/professional staff:

- (i) One (1) ARCON registered Architect with practicing licence valid for 2018,
- (ii) One (1) COREN registered Civil/Structural Engineer with practicing licence valid 2018);
- (iii) One (1) QSRBN registered Quantity Surveyor with practicing Bounce valid for 2018),
- (iv) One (1) COREN registered Mechanical Engineer with practicing licence valid for 2018):
- (v) One (1) COREN registered Electrical Engineer with practicing licence valid for 2018);
- (vi) One, (1) CQRBON registered Builder with practicing licence valid for 2018);
- (i) Evidence of work experience as the main contractor executing or having executed minimum of three (3) numbers 4- storey building construction projects, two, of which must have been in the last five (5) years. Copy of award letters, last interior certificate of valuation for ongoing projects, completion certificate-and final maintenance certificates where applicable are to be enclosed:
- (j) Company's Health Safety and Environment policy;

(k) Satisfactory bank reference from a reputable bank stating the Company's creditworthiness and ability to be granted financial support for the project execution if the need arises;

(l) Evidence of registration on the National data base of Federal Contractors, Consultants and Service providers by Inclusion of Interim Registration Report expiring on January, 2019 or valid Certificate issued by the Bureau of Public Procurement. (BPP);

(m) For Joint Venture/Partnership, Memorandum Understanding (MOU) should be provided (all the eligibility requirements are mandatory for all the Joint Venture Partners).

(n) All documents for submission must be transmitted with a covering/forwarding letter under the Company's/Firm's letter under the Company's/Firm's letter head paper bearing amongst others, the Registration Number (RC. Contact Address: Telephone Number and e-mail address the letter head paper must bear the names and nationalities of the directors of the company duly signed by the authorized officer of the company/Firm.

SUBMISSION OF PREQUALIFICATION DOCUMENTS

(i) The pre-qualification documents should be arranged in the order listed above and two (2) sets should be submitted in A4 sized paper, spiral bound, numbered serially with documents arranged orderly end duly signed by your Company authorized signatories.

(ii) The two (2) hard copies of the pre-qualification documents should be packaged in an envelope, clearly labeled with the bidder's name and the name of the project boldly marked on envelope as: Pre-Qualification Documents for(Title of Project)

The two (2) sets of sealed Prequalification documents should be submitted **not later than 10:00 a.m. on Thursday, 8 November, 2018** to:

The Registrar,

5th Floor, Council Affairs Office,

Room 524,

University of Lagos,

Akoka, Yaba, Lagos,

(iii) Please ensure that you sign the Bid Submission Register at the point of submission as the University of Lagos will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Head, Procurement Unit via email procurementunit@unilag.edu.ng

OPENING OF PRE-QUALIFICATION DOCUMENTS

The Prequalification documents shall be opened immediately following the deadline for the submission of bids **on Thursday, 8 November, 2018 at 10:00 a.m.** at the Public Procurement Research Centre, Opposite Faculty of Social Sciences, University of Lagos, Akoka in the presence of all bidders and interested members of the public.

IMPORTANT INFORMATION

- (a) Bids must be In English Language and signed by an official authorized by the bidder.
- (b) All pre-qualified bidders will be contacted at a later date for collection of tender document.
- (c) Tender documents will be issued to pre-qualified bidders only. The pre-qualified bidders shall be required to pay a non- refundable fee of N10, 000.00 (Ten Thousand Naira) only. For payment, visit www.unilag.edu.ng, click on “UNILAG payment portal” link to generate a slip containing Remitta Retrieval Reference (RRR) number, proceed to any commercial bank for payment. Go to UNILAG cash office to obtain official receipt
- (d) Failure to comply with the above requirements shall automatically result in the disqualification of a bidder.
- (e) The University Management reserves the right to verify the authenticity of any claim made in the Tender documents submitted by bidders
- (f) The University Management reserves the right to annul the selection process at any time without incurring any liabilities and attributing any reason thereof.
- (g) The University shall not be responsible for any cost incurred by the bidders in connection with response to this advertisement.
- (h) Participation in this process and any related process neither creates any commitment nor establishes any legal relationship with the University of Lagos. It is merely a precondition for further consideration of the Tender.

AZEEZ OLADEJO, ESQ,

REGISTRAR & SECRETARY TO COUNCIL.